

**KBBC 1st Quarter Meeting
200 Mero Street
Frankfort, KY 40601
January 22nd, 2019**

Public meeting space provided at 200 Mero Street in room 512
Start time is 9:30 am (EST)

- Bring the meeting to order
- Approval of last meeting minutes ([4th quarter 2018](#))
- Treasurer's report
- Status of 2018 awarded Paula Nye Grants
- What should/could be some focus items for 2019 (safety, advocacy, planning or for projects/facilities)? Community planning, and implementation.
- Status of new Statewide Bike/Walk Advocacy Organization
- KBBC plans for the 2019 end of year Meeting", it is never too early
 - a. Might be time for a far west meeting location
 - b. Who can be a lead for the location, speakers/content, and food/sponsors/events?
- The need for OAG staff anymore?
- There has been discussion of a Share the Road jersey.
- Additional business or topics?
- Meeting adjourned

In attendance:

Via Video: Doug Brent (KBBC), Vince Carman (KBBC), Jamie Younger (KBBC), Alex Gaddis (KBBC), Troy Hearn (KYTC), Marcus Jones (OAG)

Via Phone: Kent Morrison (KBBC)

- The meeting was brought to order by vice-chair Vince Carman at 9:35 am
- Vince asked the commission for a motion to accept the 2018 4th Quarter meeting minutes. Jamie provided the motion, and Alex provided the second. All were in favor

- Jamie provided the commission with the treasurer's report, stating he has now been made a signee on the KBBC bank account. Troy provided information for the KBBC's current bank account balances. The current balances reflect the recent deposit from the sales of the 2018 fiscal year Share the Road plates, as well as the return of \$5,267.08 from the City of Louisa (2015 awarded grant) in October of 2018. The current balance in the saving & checking accounts together is approximately \$81,200.00. Jamie has requested the KBBC move the account to a bank with more locations; as the current account is with a local bank headquartered in Ashland, KY. The OAG legal counsel (Marcus Jones) was asked about the KBBC working out these details for moving the bank location via emails between the commission members. Marcus didn't think it was an issue, as this was not a public discussion, and the account was owned and operated solely by the commission; Alex agreed.
- Troy provided an update on the 2018 awarded Paula Nye Grants. "The award contracts have been prepared and sent to each of the awardees" (by Bill Gorton). Troy said he has started to receive the signed copies of the award contracts (4 so far), and the request for the "BIG check" delivery/presentations by commissioners (and or Troy) have been requested as well. Troy reminded the commission of the allowed reimbursement for their mileage, to and from the check presentations, if the commissioners are available to deliver the checks. Alex said he now has the template of the award contracts for future use, and he would be able to coordinate this for the 2019 awards.
- Troy asked the commission; "what do you want to focus on in 2019"? Vince stated the need for community education on how to plan, design, and build bike/walk infrastructure. Vince and Troy both mentioned having community planning as a possible theme for the 2019 KBBC end of the year meeting. Vince said the KBBC end of the year meeting will be more emphasized, since there will not be a statewide Bike/Walk conference this year (2019). Jamie and Alex were both in agreement for the need to have better community and local government education on "how to" get bike/walk facilities built and improved.
- Troy provided an update on the current statewide bike/walk organization that has started organizational planning activities. As a result from the 2018 Bike/Walk summit that was held in Lexington; there was an identified need for a true statewide Bike/Walk advocacy organization to be formed. Currently a steering committee (which Bill Gorton, Vince Carman, and Troy are members) is working through March of 2019 to outline what this statewide advocacy organization would do (strategic plan), and how it would be structured. The steering group has held two meetings to date, and will continue to meet and plan every other week until late March. Hopefully a statewide request for committee members, and or board members (however it is deemed most

beneficial) to serve on the statewide group. One of the main themes discussed so far is to collectively organize (and possibly consolidate) many of the current smaller advocacy organizations working in KY to improve conditions for bicyclists and pedestrians of all types. Troy said he would share more information as the steering committee works to develop a mission focus and strategic plan.

- Troy asked the commission where they would like to hold the end of the year event. Troy and Vince felt like it was time to re-develop, or organize what the end of the year KBBC event was intended to accomplish. Vince asked whether there was a need for the event during years when there was another statewide event (or conference) of a similar type (like there was in 2018). Vince said the need for the KBBC yearend event (like what has been done in the past) was much greater when competing events were not on the calendar (such as is the case for 2019). Troy noted that the KBBC has not held an event in far western KY in at least 7 years now. The previous plan was to have a meeting in Northern KY in 2018, but was tabled because a larger event or similar type was held in central KY. The commission liked the idea of tentatively planning the 2019 year end event in far western KY. Troy and Vince both recommended the Paducah area. Troy liked the idea of having the event near KY Dam Village, since planning for events and stays at State parks was much easier than private hotels. Vince volunteered to research some locations where we might be able to hold the meeting. Troy commented of the ease of planning and low cost when the event can be held at state park locations. The commission members tentatively scheduled October 10 & 11th for the end of the year meeting dates. Both Vince and Troy will email the commission to confirm possible locations and venues for the meeting, and start to organize an agenda.
- Troy asked the commission if there was still a need to have staff from the Office of the State Attorney General to attend the meetings. Troy provided a brief history of what he thought created the need for additional legal representation (outside of the Transportation Cabinet in which the KBBC is housed). The commission discussed the need for this additional legal counsel, and decided to retain these services for only the end of the year meeting (specifically the Paula Grant application reviews, and award recommendations). Alex made the motion to only retain the OAG services for the end of the year Paula Nye Grant reviews and awards. Jamie provided the second, and all were in favor.
- Vince asked if any of the commissioners would like to design and order “Share the Road” logo bicycling jerseys. Vince said this had been mentioned in the past, but nothing had ever been done. The “Share the Road” logo is the same logo that appears on the specialty license plates from which the Paula Nye

Grant receive funding. The specific logo to be used (and associated art work) is owned by the commission through an agreement with the artist that created the logo in 2006-2007. Troy said he didn't see any problem with the commissioners ordering these jersey's for themselves, but didn't think the commissioners could produce these on a large scale to provide as a fund raiser. Alex recommended requesting to see if outside organizations (local governments or 501 C3 Bike/Walk groups) might want to produce a jersey like this as an educational message, public awareness, or something similar to the Paula Nye Grant's criteria. The representative from the OAG office said he would research the option for producing a product that has this logo on it, and make sure this was legally OK. Alex said he would also research this, and make sure the KBBC was within their legal rights and acting within their mission to offer this logo to be placed on a jersey for sale to the public. This topic was to be included with the 2nd quarter agenda.

- Vince asked the commission if there were additional topics for discussion. No other topics or issues were raised. Alex made the motion to adjourn the meeting. Doug provided the second, and all were in favor.
- Meeting adjourned at 10:09 am.