

KBBC 2022: 1st Quarter Meeting Minutes

- The meeting was held virtually via Microsoft Teams on January 18, 2022
- In attendance:
 - KBBC Commissioners
 - Vince Carman
 - Bob Clifford
 - Helen Bukulmez
 - Phil Holoubek
 - Bill Gorton
 - Liv Birkenhauer
 - KYTC Staff
 - Keith Lovan
 - Scott Thomson
 - Jake Rice
 - Jim Gray
 - Other attendees
 - Troy Hearn
- The meeting was called to order by Chairman, Vince Carman at 10:06 AM.
- Having a quorum, Vince made a motion to approve the 2021 3rd Quarter Meeting Minutes and Liv seconded, all were in favor, and motion was carried.
- Bill made a motion to approve the 2021 4th Quarter Meeting Minutes and Liv seconded, all were in favor, and motion was carried.
- Bob gave the Treasurer's report; there is \$14.26 in the checking account and \$14,862.13 in the savings account. Currently working on the audit. First approval has been received and waiting on the review. Once received then Paula Nye funds will be deposited into KBBC's account.
- Introduction of Secretary Gray to the Commissioners. Sec. Gray expressed his strong support for the work that the Commission was doing and was looking forward to seeing significant changes in the bike ped world.
- There have no additional details from the Governor's Office about the vacant seat on the Commission. Keith will follow up with a phone call to the office. Vince has recommended 2 names for the open seat, one from eastern KY and one from western KY.
- The next topic of discussion was the Paula Nye Grants. Keith stated that all Grant Acceptance Contracts had to been sent to grantees and seven have been signed and returned. Discussion was to have Commissioners select grants that they want to support and deliver checks. A google spreadsheet will be created and a link provided to each

Commissioner so that they can identify which grant that they want to shepherd. Commissioners were encouraged to publicly present checks to grantees. Checks will be ready once the Audit has been reviewed and approved.

- Keith led discussions about KYTC's goals for 2022. It is the intention of the Cabinet to have a Complete Streets Policy by the end of 2022. Consultant has been selected. KYTC is undergoing an assessment from the NHTSA in conjunction with the Office of Highway Safety. Once the assessment is complete then a report will be presented to the Commission. NHTSA is conducting an assessment of the KY's Bike and Pedestrian plans and programs regarding safety. NHTSA is interviewing various agencies and individuals to understand what KY is doing regarding safety. Once the assessors have completed their research a report will be prepared and presented to the Office of Highway Safety with recommendations on improvements and accolades on what KY is doing correctly. UK and KTC are working together on a study on how to capture and prioritize bicycle and pedestrian needs in KY for future capital projects. Currently, the SHIFT formula does not include a variable for bike ped needs. A representative from KTC or UK will be invited to the next Commissioners quarterly meeting.
- Keith talked about Bike Walk KY and its partnership with Kentuckians for Better Transportation. Keith will invite Jennifer Kirchner, Executive Director to the 3rd Quarter meeting.
- Next up was items for KBBC to focus on for 2022. Vince started out by talking about US Bike Routes. Currently, KY has three AAHSTO approved USBR routes, (USBR 21, USBR 23 and USBR 76) and 2 identified corridors, (US BR25 and USBR 25). He would like to propose 2 additional routes. One would be an east west route and the other would be the John Muir route. Vince will continue working with the Adventure Cycling on this project.
- Discussion was conducted on defining eBike, access and usage within the state. A definition needs to be finalized on eBike for various reasons. Legislation will be needed to make headway with this. The Commission concluded that additional discussion of this topic is needed. No action taken.
- Discussion was conducted on the 2022 Annual Meeting. It was suggested that the meeting be conducted in western KY. Bowling Green, Calvert City, Owensboro, Henderson were mentioned as possible host cities. It was suggested that a city that could provide space for free would be ideal. It was suggested that the meeting be held Oct 6th and 7th. This would be after the Oct 1st deadline for Paula Nye grants.
- Meeting was adjourned at 11:30 AM.

KBBC 1st Quarter Meeting

200 Mero Street Room C106

Frankfort, KY 40601

Tuesday, January 18, 2022

10:00 AM (EST)

- Call meeting to order
- Introductions
- Approval of 2021 [3rd Quarter Meeting Minutes](#)
- Approval of 2021 [4th Quarter Meeting Minutes](#)
- Treasurer's report
- Introduction of KYTC's Secretary of Transportation Jim Gray
- Progress on vacant Commissioner's seat
- Status of 2021 awarded Paula Nye Grants
 - Acceptance Contracts to Grantees
- KYTC Focus items for 2022
 - Complete Streets Policy
 - Infrastructure Investment and Jobs Act
 - NHTSA Assessment Progress
 - Bicycle-Pedestrian and Bike Workplan: Recommendations on how to Capture and Prioritize Bicycle and Pedestrian Needs in KY
- KBBC Focus items for 2022
 - US Bike Route System in KY: New Route, new corridors and formal maintenance agreements
 - Electric Personal Transportation: Bicycles, Scooters and Other Devices
 - Safety Concerns
 - Advocacy
 - Community Involvement
 - Project/event planning
- Initial discussion of 2022 Annual Meeting
- New Business or topics

Meeting adjourned

Microsoft Teams meeting

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