

Agenda for KBBC - Web Video Meeting
9:30am (EST) Tuesday April 17, 2018
Room 509 / 200 Mero Street
KYTC Location in Frankfort, KY

- Bring the meeting to order
- Treasurer's report
- Approve previous meeting notes ([2018 1st Quarter Meeting w/notes](#))
- 2017 Paula Nye Grant acceptance contracts all received, have the check been delivered?
- Statewide Bicycle Summit; is the KBBC involved or speaking/attending? Planning activities in high gear!
- Louisa Bike Club and City wanting to change awarded grant scope and purpose. Commission approval and discussion.
- Commissioner activities. What are you guys up to and what bike/ped activities do you have planned for 2018?
- Planning for 2018 KBBC Annual Conference. It's never too early, right? Maybe a different scope this year?
 1. Location / NKY KBT Campus
 2. Sponsors /
 3. Meals /
 4. Bike ride /
 5. Speakers /
- Three foot law goes into effect in 2018. Any KBBC plans to help educate or inform?
- Additional topics or business
- Meeting adjourned

In Attendance:

Via Video: Lynn Soporowski, Carol Brent, Troy Hearn, Ryan Halloran, Bill Gorton, Bill Brundage, Jamie Younger, Kent Morrison, and Doug Brent

Via Phone: Vince Carman

- The meeting was brought to order at 9:33 am by Chairman Bill Gorton
- Bill G. provided the treasurers report and stated the current balance in the KBBC's checking account is \$15,222.28. Bill said this amount reflects that all Paula Nye Grant award checks have cleared, except for the ones to Christian County for \$9,000 and to Bowling Green for \$6,000. Bill said he would send all of the accounting and other treasurer's information/documents to Jamie Younger, as his work as the pro tempore treasure is now completed. Jamie is now the KBBC treasurer, and will serve until replaced. The KBBC savings account currently has \$225.77.
- Bill G. asked for a motion to approve the 2018 1st quarter meeting minutes. Doug provided the motion to approve the minutes and Jamie provided the second; all were in favor.
- Bill G. stated all of the 2017 awarded Paula Nye Grant acceptance contracts have been signed and received. These contracts are recorded/stored with the KYTC Bike/Ped Program Office. All 2017 Paula Nye Grant award checks have been sent and cleared, except for the ones to Christian County for \$9,000 and to Bowling Green for \$6,000.
- Bill G. and Troy provided details of the planning of the 2018 KY Bike/Walk Summit. The KBBC awarded a Paula Nye Grant of \$15,000 to fund the organization and operation of the event. Bill G. and Troy are both on the event planning committee. The event organizers are currently seeking additional sponsors and finalizing the speakers/presenters for the event. Troy said he would provide a notice to the KYTC Public Information Office once an event agenda is available. Troy also requested the KBBC send personal invitations to KYTC management (the Secretary's Office, the State Highway Engineer, and Highway District Office Chief Engineers). Jamie stated there were several high level folks from KYTC at the last statewide bike/walk summit in 2013. Vince and Troy suggested that sending an attendance request to the Secretary of Tourism's Office would also be a good idea. Bill G. asked for a motion to send letters of request from the KBBC to KYTC management and the Secretary of Tourism. Bill B. provided the motion and Jamie provided the second. All were in favor. Bill G. offered to prepare and send the letters.

Troy mentioned he had just attended the KY Trail Town Summit in Morehead, KY. He gave a brief description of the breakout sessions. Troy's hope was the Bike/Walk Summit in August would have education/informative sessions of similar structure and material. Troy said he would share the information and agenda from the Trail Town Summit with the KBBC. Bill G. asked if Troy could also send updated information about the phase 2 construction of the Dawkins Line in southeast KY. Lynn and Troy recommended several other communities and projects (Pikeville Bikeways Plan, Mayfield Bikeways Plan, and much more) that

would be great to include with the 2018 Bike/Walk Summit. Vince and Kent said they would provide additional content and suggest speakers/presenters from their areas that would be beneficial to include in the Bike/Walk Summit.

- Bill G. and Troy explained the request from The City of Louisa/Louisa Bike Club. Louisa was awarded a Paula Nye Grant in 2015 for the amount of \$6,965. This organization has \$5,000 still unexpended, and has had some changes in staff and program organization. The City has asked for a change in project scope, in which they would use the funds at a later date (still to be determined). Bill G. asked for a motion to request the funding be returned to the KBBC (per the funding award contract with a 2-year limit for expending grant funds). Bill further explained that he would write a letter to the City, explaining they could apply for the funding in the future when they have a better plan for their activities. Jamie provided the motion to request the funding be returned and that Bill G. draft the letter for this request. Kent said he was going to meet with this group and help educate and provide resources for the bicycle club and also help select appropriate bicycle routes; Kent was president of the Ashland Bicycle Club for several years. Kent provided the second and all were in favor. Bill G. will send a copy of the letter to the Bike/Ped Program office and asked that the City send the refund check to the new treasurer (Jamie) for deposit.
- Troy asked the commission to provide him with a list of activities, events, questions, or concerns they may have about the KYTC Bike/Walk Program for 2018. Troy's desire is to have the KBBC's new members be more informed and involved with items and actions associated with bike/ped planning, funding, design elements, construction, and maintenance. Vince said he had created a data base of KY bicycle resources. This data includes people, contact information, funding resources, best practices for facility designs & construction (on and off-road), and much more. Vince said the list of all things related to bicycling was from material and information that he has collected over the past 3-4 years. He is planning to publish it as a pdf in time for the Summit.
- Troy asked the commission to provide updates for the planning of the 4th quarter/end of year meeting (Symposium), scheduled for October 18th & 19th. Jamie confirmed the location is secured for the Northern KY campus of Gateway Community & Technical College in Florence, KY. Troy requested the KBBC provide more emphasis (training and education) for community bike/ped planning for this year's Symposium. Troy explained the statewide bike/ped summit in August will probably have presentations, speakers, and materials that would normally be included in the KBBC's end of year symposium. Troy asked for a different format from what has been done in the past few years. Jamie and Vince both agreed the emphasis on community bicycle and pedestrian planning to improve and build new/better bicycling and pedestrian infrastructure would be very useful. Troy also asked the commission members what they thought should be included in training materials, or resources about community bike/ped planning, or any questions they have about the planning and design processes. Bill G. asked how many communities have a bike/ped master plan and if the eastern and western parts of the states were working on these activities. Troy said there were now 56 official community bike/ped plans (official plans being ones that were created or adopted by the local governments). These plans include the City of Pikeville's (in eastern KY) Bicycle Mobility Plan and the Bicycle Travel Plan from the City of Mayfield (in western KY). Vince asked if there was a location map, showing the cities or counties in KY that have bike/ped plans. Troy explained there was a dedicated page on the KYTC Bike/Walk web site that lists all of the plans, but that a map was not currently available. Troy said the Bike/Ped Program team would create a map, and place it on the web site (as well as provide a printed copy for educational/informational purposes). Vince also mentioned the ongoing work by several different groups within the state to submit two different bicycle routes to the American Association of State Highway Transportation Officials (AASHTO) this fall. These routes could potentially become official U.S. Bicycle Routes (USBR). The routes are U.S. 21 & U.S. 23. More information about this can be found here (<https://www.adventurecycling.org/routes-and-maps/us-bicycle-route-system/>). Vince also mentioned the planning that is currently underway for a KY State high school mountain bike league. Vince said the plan was to open the league for KY high school student participation in 2020. Vince said he would be sharing more about this during the KY State Bicycle Summit later this year.
- Bill G. and Troy provided a summary of the recently signed "Safer Passing Bill / HB33 (<http://www.lrc.ky.gov/recorddocuments/bill/18RS/HB33/bill.pdf>). Bill G. and Doug said the bill was signed by Governor Bevin in March. Ryan (legal counsel for the KBBC) informed everyone that the signed bill would become law later this year (http://www.kftc.org/sites/default/files/docs/resources/how_a_bill_becomes_law.pdf). Bill G. let everyone know of Dr. Dixie Moore's great work to champion this bill over the past 3 years. Bill also said that Dr. Moore would probably receive some type of special recognition at the bike/walk summit later this year.
- Having no further business to discuss, Bill G. asked for a motion to adjourn the meeting. Jamie provided the motion to adjourn the meeting and Kent provided the second, all were in favor.
- Meeting adjourned at 10:58 am.