

Agenda KBBC Video Conference Regular Meeting
April 8, 2014 at 9:30am EST – (8:30am CST)

Kentucky Transportation Cabinet Central Office/ Frankfort	Lynn Soporowski (KYTC), Troy Hearn (KYTC), and Michael West (KYOAG)
Midway, KY	Randy Thomas (KBBC)
Kentucky Transportation Cabinet District 6 Office / Covington	Jason Ramler (KBBC)
Louisville, KY	Katie McBride (KBBC Treasurer)
Owensboro, KY	Schley Cox (KBBC)

- Bring the meeting to order ** Jason
- Approve minutes of last meeting ** Jason
- Treasurer's report **Katie
- Status Report: Programs and organization that have unexpended Paula Nye Grant funds (request for extensions or re-allocations)
 - a. Downtown Lex: use of unexpended funds (\$346.91)
 - b. Our Lady of Bellefonte Hospital (\$5,235.54)
 - c. Other examples are included on most recent PNG report
- Using the pre-made templates for Nye reports and accounting **Troy
- Sharing information about the Share the Road License Plate **Randy
 - a. Why is the specialty plate important?
 - b. How much money is generated from this specialty plate?
 - c. What areas of the state generate the most money from the sale of these plates
 - d. Ideas for promoting this more/better
- Review of the LAB Report Card
 - a. KY spending for bike and ped ** Troy
 - b. The Federal Highways codes and review
- Kentucky bicycle routes and events. Is there a place that has all of this information in one place? **Schley
 - a. In state bike routes / large bike events
 - b. USBR in KY
 - c. USBR updates **Troy

- d. Having a central repository for these routes and events (adventure tourism?)
- 2014 KBBC Conference location
 - a. Ideas?
 - b. Map showing last 4 years location**Troy

Notes:

- Jason Ramler brought the meeting to order (9:34am EST)
- Jason reviewed the previous meeting notes (January 14th, 2014) and made a motion to accept those notes into record; Katie McBride seconded the motion. All commissioners in attendance voted yes for approval
- Katie gave the treasurers report. From December of 2013 to March 3, of 2014 the KBBC account has accrued \$19.23 in interest. The current balance is (March 31, 2014) \$57,683.49. The balance after all 2013 Paula Nye Grant award checks have cleared should be \$30,038.49.
- Randy Thomas is planning to meet with the Clark County group on Thursday April, 10 2014 and deliver their check during a formal lunch presentation.
- Jason stated that the KBBC has been asked to approve the re-allocation of Paula Nye grant funds for several previously awarded programs/organizations (Downtown Lex Corp, Our lady of Bellefonte Hospital, and the City of London).
 1. The Downtown Lex Corp is asking to have \$346.91 left over from the 2013 Bike Lexington Event used for the 2014 Bike Lexington Event. Jason Ramler commented that this group has done good work in the past. Troy Hearn commented that this group has followed the grant reporting guidance and has done a good job of keeping track of expended funds. Randy Thomas made the motion to allow the re-allocation of unexpended funds from the 2012 Paula Nye Grant to be used for the 2014 Bike Lexington Event. Schley Cox seconded the motion.
 2. Our Lady of Bellefonte Hospital is asking for the re-allocation of \$5,235.54 left from a 2012 awarded grant. This organization would like to and use the funds to support a second bicycle safety/education event. The previous event was held and funds were left over because of low attendance, vendor items were donated, and other budgeted costs were donated or final price was much less. Katie McBride was agreeable to the re-allocation with the condition that one of the commissioners' follow-up to make sure the money is used in an appropriate and timely manner. Katie agreed to be the KBBC member to follow up. Katie made the motion to allow the re-allocation of unexpended funds from the 2012 grant be used for a second bicycle event. Randy Thomas seconded the motion.
 3. The City of London has requested that \$2,240.42 of unexpended funds from a 2011 awarded grant be used for additional individuals to become LCI certified trainers and purchase additional safety and educational material and literature. Katie commented that the commission needs to be more diligent with this organization and make sure

- the already purchased equipment and material be distributed. She and Jason both agree that a more detailed plan for how this organization is using funds, items purchased with awarded funds, and a timeline for expenditures be put in place (possibly 6 months). The decision for this reallocation will be made at a later date.
4. The commission has made a plan to have a special meeting in May to discuss this further. The May special meeting will also address other programs/organizations that have unexpended grant funds and make recommendations on whether or not to have these funds returned or have more detailed information of what the plans are for these funds. All programs/organizations that have unexpended funds will be invited to this meeting via GotoMeetings.com.
 5. Jason mentioned that the commission also needs to review and approved the video/audio scripts for the Campbellsville organization and the Livingston Trail Town Group. Troy will send this information out again to the KBBC and add this item to the special meeting agenda. Katie will follow up on the awarded funds (the check) for the Campbellsville organization and make sure they have the check or if they have any questions. The previous KBBC contact was Helen Siewers; Helen was involved in sledding accident this winter and has been unable to work for the past 2 months.
 6. Randy wanted to discuss ways to better promote and or market the Share the Road license plates. Katie mentioned having a press packet available for awarded organizations/groups that includes items like, posters, brochures, informational maps, and Paula Nye Grant applications. Troy asked if something should be added to the Paula Nye Grant Application that suggest that awarded organization help to educate and promote the Share the Road plates. Randy said that he would help promote the education and marketing of this specialty plate through his involvement with the Bluegrass Cycling club. He also commented that awarded programs like the YMCA of Central KY and Northern KY would be great allies with this task.
 7. Troy suggested that Schley approach the newly formed bicycle advocacy group (PedalKY) with a proposal to promote, educated, and work on the United States Bike Routes in KY. This organization may also be helpful in promoting some of the most used and popular recreational bike routes across the state. Troy agreed to send associated information for this task to the KBBC for consideration and help Schley with the possible collaboration.
 8. Jason and Troy previewed the League of American Bicyclists (LAB) on bicycling in America; specifically the information relating to Kentucky. Overall KY has gone from 47th to 40th in bicycle friendliness (1 being the best and 50th being the worst). More information on this report can be found at <http://www.bikeleague.org/>.
 9. Katie ask Jason if further information was available for the recently file motions to update/change the KAR's associated with bicycle regulations. Katie's primary concern was that the open time period for comments on these proposed changes had

come and gone. Michael West (the KBBC appointed attorney) gave a brief explanation of the legislative process for filing proposed changes to a KAR and the time frames associated with the process. Michael also added that the time frame for the next legislative review could be around April 15th - early May. Katie said that the commission wasn't previously informed as to the exact time period that this open comment period was to take place and that the commission wasn't educated as to the process for filing and that the open comment period started 2 weeks after the proposed changes. Jason said that there may still be an option to add additional comments before the next legislative review committee on this subject. Jason will email Ann DAngelo (KYTC Attorney) and see if additional comments can indeed be given.

10. Troy created a map showing the last 5 locations where the KBBC held the annual conference/business meetings. The commission started noting possible locations for the 2014 annual business meeting. Jason mentioned having the meeting in far western KY. Randy noted that the 1st 2 weeks of November may be a better time to hold the meeting. He sighted that most of the cycling clubs would be finished with the daily scheduled rides and that the larger cycling events would be done for the year. Jason recommended contacting Martha Emmons (former KBBC member and bike shop owner in Paducah) to see if she could help coordinate various items associated with the meeting. Troy said that he would research State Park options and availability for far western KY and send the information out to the KBBC via email.
11. Katie made the motion to adjourn the meeting and Schley seconded the motion.

Adjourned at 11:20am