

Meeting Minutes KBBC Video Conference April 10, 2012 9:30 AM to 11:00 AM EST

The following participants attended at the indicated video conferencing open meeting locations:

Highway District 3 office, Bowling Green	Helen Tyson Siewer, KBBC Commissioner
Highway District 5 office, Louisville	Catherine (Katie) McBride, KBBC Commissioner Rolf Eisinger, Louisville Metro Bike/Ped Program Manager
Highway District 6 office, Northern Kentucky	Jason Ramler, KBBC Commissioner Nern Ostendorf, representing Queen City Bike
Highway District 7 office, Lexington	(The video conference remained open as advertised but there were no attendees.)
Highway District 11 office, Manchester	(The video conference remained open as advertised but there were no attendees.)
KYTC video conference meeting room in Frankfort	KYTC Division of Planning: Lynn Soporowski, Acting Bike/Ped Coord. Carol Brent, assistant to Lynn OAG: Michael West, KBBC Attorney Morgan Jones, citizen
Ashland/Boyd County Health Department	Melanie Bailey-Riffe, KBBC Treasurer
Stites & Harbison office, Lexington	William T. Gorton, KBBC Chair Jason Monk, YMCA of Central Kentucky

There was discussion prior to the call to order regarding the advantages of the general public being able to attend the meeting through audio only if they are unable to attend at a location offering video conferencing capabilities. Lynn Soporowski has been advised by the Cabinet that meeting attendees must be both visible and audible to all other attendees for any public meeting. Chairman Gorton requested Michael West to review the issue prior to the next KBBC quarterly meeting.

Chairman Bill Gorton called the meeting to order and a quorum was present, both audible and visible to all participants.

January meeting minutes approval: A motion for approval of minutes of the January 17, 2012, meeting was made by Katie McBride, seconded by Jason Ramler and approved by all.

Treasurer's Report: Melanie Bailey-Riffe presented the following Treasurer's report for the period from January 1 through March 31, 2012:

January 1, 2012 Balance	\$ 112,283.99
Interest Income	86.51
Nye Grant checks written	56,937.00
Unobligated Balance March 31, 2012	\$55,433.50

Melanie noted that all Nye Grant checks had been cashed by the recipients. Upon motion by Helen Siewers, seconded by Katie McBride, the Treasurer's report was approved. Chairman Gorton reported that Broke Spoke has moved their business to the new location and continues to provide a valuable service for folks needing bicycles for commuting. The business is now located beside the route for the next extension of the Legacy Trail.

Update on hiring new Bike/Ped Coordinator: Lynn reported that the bike/ped position has been advertised and she has received over 180 applications. There were about 10 veterans who applied and probably 5 or 6 of them would qualify. The hiring process requires her to review the applications and request qualifications reviews from Personnel. Once the candidates are approved by Personnel, she can schedule interviews. Lynn hopes to conduct the interviews no later than the middle of May. The documentation and approval process normally takes at least two months. Lynn hopes that the new coordinator could begin by July 1, 2012. Chairman Gorton expressed a desire that the new bike/ped coordinator be an avid cyclist. Jason Ramler noted that Transportation Enhancement (TE) funding is being reduced under Transportation Reauthorization legislation introduced in Congress. Lynn noted that there is no indication that any proposed federal legislation would eliminate the requirement for a state bike/ped coordinator. She further explained that Kentucky does not fund the bike/ped through the TE program but funds the program out of State Planning and Research (SPR) funds which do not appear to be affected in the proposed reauthorization legislation.

Update of 601 KAR 14:020 Bicycle Safety Standards: After the last KBBC quarterly meeting, Jason Ramler provided KBBC a copy of the Transportation Research Board (TRB) report "Uniform Vehicle Code and State Statutes Governing Bicycling, 2010". He noted that the report indicated Kentucky being deficient in terms of not being fully compliant with the Uniform Vehicle Code (UVC) in some areas. Jason told KBBC that the draft bicycle safety standards administrative regulation addresses the identified deficiencies. He believes that it is settled that a bicycle meets the definition of vehicle under Kentucky statutes. Jason advised that the draft regulation be submitted to the Cabinet for processing. It was suggested that there should be a letter referring to deficiencies identified in the TRB report and recommending the draft regulation revision to the Secretary. Jason volunteered to draft the letter for review by the remaining KBBC commissioners. The motion to recommend the draft revision of the bicycle safety regulation (601 KAR 14:020) was made by Jason Ramler, seconded by Katie McBride and approved by all. The Commission commended Jason for his work on this project.

Designation of US Bike Route 25 in Northern Kentucky: At the January meeting, Keith Damron requested that KBBC assist with identifying criteria to be used for selection of US bicycle routes. Don Burrell of OKI contacted the Association for Bicycle and Pedestrian Professionals (APBB) and Lynn contacted the State Bike/Ped Coordinators list to discover any criteria for route selection used by other states. The only response to these contacts was Florida criteria provided by Adventure Cycling. Florida mainly focuses on connectivity of the route with other routes and availability of services to the bicyclist. It also emphasizes aesthetic characteristics of the route. The Florida criteria does not address safety issues. Adventure Cycling indicated that in years past, there had been an effort to use AASHTO safety standards in designating US Bike Routes but that had effectively ended the designation process. Carol reported on KYTC experience in using an updated version of bicycle compatibility (also described as bicycle level of service) analysis and using information gathered by Helen Siewers to review a portion of the TransAmerica trail. She had obtained an updated spreadsheet

used by the Lexington MPO for analysis of Lexington streets for bicycling. The main difference from previous versions is that pavement condition data is collected and impacts the final score. Some other data had been removed from the scoring process and the relative value assigned to some of the data had changed. Lynn reported that KYTC had driven part of the TransAmerica trail as part of the review of the process. She indicated that the Cabinet plans to work with local bicycle groups to determine the most effective route designation to be submitted to AASHTO for revision of US BR 76 and designation of US BR 25

Signing of the Mammoth Cave Bike Tour: Chairman Gorton requested the status of the project to sign the Mammoth Cave Bike Tour. Helen indicated that she had not heard anything and the Commissioners did not believe that any signs had been erected. Jason suggested that a logo for the sign still needs to be designed and he thought that possibly a graphic designer at KYTC had worked on that project in the past. On motion of Helen Siewers seconded by Jason, KBBC requests that the KYTC graphic designer provide alternative logos for review by the Commissioners that could be used to erect signs for the Mammoth Cave Tour and as a template to sign other tours.

KBBC Facebook presence: KBBC had discussed at the January meeting the difficulties of maintaining a web page. Katie McBride reiterated that a Facebook page would be less difficult to administer than a web page and could be kept current more easily than a web page. She reported that she has researched the options for a group presence on Facebook but would like to have a backup administrator. Jason Ramler agreed to assist with that task. Chairman Gorton suggested that the page post links to the local bicycle club pages. Helen Siewers reported that the Bowling Green League of Bicyclists uses Meetup.com. It provides an easily-administered method to reach local bicyclists, to post the club calendar and to advertise events such as special rides.

2012 Annual Meeting: Chairman Gorton has been in contact with the Rails to Trails Council (RTC) regarding the planning for a statewide conference through a Nye grant. He is confident that it is being well-planned and the Council has put out their request for proposals for the conference. Mr. Gorton informed the Council that KBBC would like to have input in the planning process. The sense of the KBBC commissioners is that since the RTC statewide conference may not be held in the fall and since KBBC must meet to review the Nye Grant applications at that time, KBBC should start planning its own fall meeting. On Jason's motion with Katie's second, the commissioners agreed to accept Owensboro's invitation to meet in that city. Because the Nye grant documentation on the internet provides for the KBBC to meet on October 19, 2012 to review and recommend applications, on further motion by Helen with second from Jason, the commissioners decided to hold the annual meeting on the third Friday in October (the 19th) subject to coordination with Owensboro. Chairman Gorton will prepare a letter in response to Owensboro that they may use in working with their local public officials and Katie will contact the bicycle club to further coordinate. Lynn suggested that it may be possible to hold the meeting at the Green River Area Development District office which has a good conference room. She volunteered to check availability.

YMCA of Central Kentucky: Jason Monk, representing the YMCA of Central Kentucky (a Paula Nye grant recipient), reported on their Better Biking program. They offer bicycle safety training presented by a certified instructor free to students using Nye grant funds. The target for the fall semester is University of Kentucky freshmen. They have used multiple media to reach out to prospective safety

class students: the Lexington newspaper, the University of Kentucky student newspaper, Facebook, and posters.

Lexington: Chairman Gorton met with Jim Grey, mayor of Lexington, to request that the mayor and vice-mayor host a small summit of decision-makers to re-invigorate the task force and to request that goals and projects for bicycling be assigned to staff. Mr. Gorton's goal is to keep the dialog regarding bicycling alive in local communities.

Queen City Bike survey: Queen City Bike's online survey requesting public comment as to where improvements of the Cincinnati/Northern Kentucky bicycle route system are needed will continue through May.

Ashland/Boyd County: The Ashland area has received two Paula Nye grant awards. They are working toward adoption of a Complete Streets policy in the area. Their First Annual Summer Motion bike tour will start at Greenbo Lake State Resort Park with a rest stop at Carter Caves State Resort Park and return to Greenbo. There will be tours with three levels of difficulty including routes of 30, 60 and 90 miles. Ashland Cycling Enthusiasts are preparing a brochure for the tour which is scheduled for July 1, 2012. KBBC suggested that Ashland request assistance from Adventure Tourism in marketing the event, especially since Adventure Tourism markets routes connecting state parks.

With all business concluded, on motion of Jason seconded by Helen, the meeting was adjourned.