

FY 2016 Uniform Planning Work Program (UPWP) and Contracting Schedule

(KYTC Actions; MPO Actions; FHWA Actions)

January

- KYTC consults with MPOs to review PL formula – 1/21 to 1/23
- MPO responds with PL funding needed ~~and requests PL discretionary projects~~ – 1/28
 - FY 2016 PL Discretionary Projects on hold for until further notice

February

- KYTC informs MPO and FHWA of PL funding level to use for UPWPs – 2/11
- MPO sends notice to KYTC of all new contracts and modification requests* – 2/13
- MPO sends draft UPWP to all partners** – 2/28

March

- KYTC requests environmental/programming approvals of all FY 2015 contracts – 3/1
- KYTC sends draft contracts to Legal for review – 3/1
- All partners review & comment on UPWP; comments sent to MPO – 3/31

April

- KYTC sends all contracts to MPOs for signature – 4/1
- MPO approves FINAL UPWP and distributes final copies to committees and partners** – **NO LATER THAN 4/30**

May

- MPO enters contract information into eClearinghouse – 5/1
- KYTC receives ALL FINAL MPO UPWP documents and sends letter to FHWA requesting eligibility determination and programming approval – 5/5

June

- FHWA approves UPWP eligibility determinations and programming requests – 6/5
- KYTC forwards all contracts for final action/signature – 6/10
- KYTC sends final executed contracts and notice to proceed to MPOs; all contract documents are in place to start FY 2016 – 6/30

* The contract process for all funding types used for planning will follow the same schedule.

** Refer to the MPO Document Routing Sheet for distribution requirements.