



KENTUCKY TRANSPORTATION CABINET  
Department of Highways  
DIVISION OF RIGHT OF WAY & UTILITIES

TC 62-99  
Rev. 12/2024  
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RESIDENTIAL MOVE CLAIM

COUNTY	ITEM NO.	PARCEL	NAME
PROJECT NO.	FEDERAL NUMBER	PROJECT	

**MOVE METHOD** - Regardless of method used to move, a TC 62-68 Certified Inventory must accompany all claims for payment. For fixed rate moves, agent's contacts must identify each room used to establish the amount of the move payment.

				AMOUNT
<input type="checkbox"/>	Commercial Move	Actual, reasonable reimbursement supported by documentation of the actual costs for the move, insurance, storage (with prior CO approval), removal and reinstallation of personal property and transportation. Based on the lower of two bids.		
<input type="checkbox"/>	Commercial Move Estimate	Actual, reasonable reimbursement supported by documentation of the actual costs for the move, insurance, storage (with prior CO approval), removal and reinstallation of personal property and transportation. Based on the lower of two bids. Owner moves for low bid.		
<input type="checkbox"/>	Actual Cost Move	Supported by receipted bills for labor and equipment. Equipment and hourly labor rates should not exceed the cost paid by a commercial mover.		
<input type="checkbox"/>	Staff Estimate	Prepared by a qualified agency staff person, as developed thorough review of the personal property to be moved, and documented estimated costs for materials, equipment, and labor. Waiver from owner required. Owner moves for staff estimate - Maximum \$5,000.		
<input type="checkbox"/>	Fixed-Rate	Conventional dwellings and mobile homes when occupant owns furniture. Based on the approved Fixed Rate Move Schedule.	No Rooms	
			0	
<input type="checkbox"/>	Sleeping Room	Occupant doesn't own furniture. Based on the approved Fixed Rate Move Schedule.	No Rooms	
			0	
<input type="checkbox"/>	Mobile Home	Actual, reasonable reimbursement supported by documentation of the actual costs for the move, insurance, storage (with prior CO approval), removal and reinstallation of personal property and transportation.		
<input type="checkbox"/>	Personal Property Move	Actual, reasonable reimbursement supported by staff or commercial estimate. Owner moves for amount of estimate. Staff estimate limited to \$5,000 with owner waiver. Two bids required if move exceeds \$5,000.		
<input type="checkbox"/>	Storage	With prior CO approval, claim supported by bill, 1 year maximum, payment made to owner.		
<input type="checkbox"/>	Transportation	Actual, reasonable reimbursement supported by TC 62-230 Search Expense Log.		
<input type="checkbox"/>	Application Fees & Credit Reports	Actual, reasonable reimbursement supported by receipts and bills. Maximum \$1,000.		
TOTAL				

VERIFICATION OF MOVE

<input type="checkbox"/>	<b>ADVANCED CLAIM PAYMENT REQUEST:</b> I am requesting payment in advance of the move, so payment is available immediately upon completion. I will verify the completion of the move before payment is made.
<input type="checkbox"/>	<b>ADVANCED PAYMENT REQUEST:</b> A portion of the approved move amount will be paid in advance due to hardship. I will verify the completion of the move before final payment is made.
<input type="checkbox"/>	<b>COMPLETION OF MOVE:</b> I have verified the completion of the move and requesting payment.