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| **SECTION 1: PROJECT & AGENCY INFORMATION** |
| **CITY/COUNTY**      | **CONTACT NAME** |
| **ADDRESS**      | **CITY**      | **STATE**      | **ZIP**      |
| **EMAIL**      | **PHONE**      |  |  |  |  |  |  |
| **PROJECT NAME** *(from Agreement header)*      |
|  |
| **SECTION 2: BILLING INFORMATION** *(Attach documentation of all costs incurred. See Page 2, Section 4.)* |
| **REQUEST DATE**      | **SERVICE FROM** *(MM/DD/YY)*      | **SERVICE TO** *(MM/DD/YY)*      | **PAYMENT REQUEST #** *(1, 2, 3, etc.)*      |
|  Is this a final request for payment? | [ ]  Yes | [ ]  No |  |
| **AGREEMENT AMOUNT**      | **AMOUNT PAID BY KYTC TO DATE**       | **CURRENT REQUEST AMOUNT**      |
|  |
| **SECTION 3: AGENCY CERTIFICATION** |
| I hereby certify that this is a true statement of costs incurred by our agency on the subject project and all work was accomplished in accordance with the agreement we signed with the Kentucky Transportation Cabinet. |
| **NAME**       | **TITLE**      |
| **SIGNATURE** | **DATE** |
|  |  |  |  |  |  |  |
|  | **COUNTY JUDGE EXECUTIVE (MAYOR for City) SIGNATURE** |  |  |  | **DATE** |  |
| **FOR DEPARTMENTAL USE ONLY** |
|  AGREEMENT DATE |       |  AGREEMENT AMOUNT |       |
|  PROGRAM |       |  AMOUNT PAID BY KYTC TO DATE |       |
|  PROJECT AUTHORIZATION  |       |  AVAILABLE FUNDS |       |
|  |  |  TOTAL COST OF PROJECT (OR CURRENT PORTION) |       |
|  PAYMENT REQUEST RECEIVED |       |  20% AGENCY RESPONSIBILITY (IF APPLICABLE) |       |
|  REVIEWED BY  |       |  AMOUNT TO BE PAID BY KYTC |       |

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| **SECTION 4: DOCUMENTATION OF COSTS INCURRED*****(Use this page multiple times if needed.)*** |  |
| **AGREEMENT ITEM** | **ATTACHED INVOICE #***(if applicable)*1234                                                                                      | **CHECK #** | **COST** |  |
|  | Example: John’s Rock Company | 1234 | 1234 | $106.00 |  |
| **1.** |       |       |       |       |  |
| **2.** |       |       |       |       |  |
| **3.** |       |       |       |       |  |
| **4.** |       |       |       |       |  |
| **5.** |       |       |       |       |  |
| **6.** |       |       |       |       |  |
| **7.** |       |       |       |       |  |
| **8.** |       |       |       |       |  |
| **9.** |       |       |       |       |  |
| **10.** |       |       |       |       |  |
| **11.** |       |       |       |       |  |
| **12.** |       |       |       |       |  |
| **13.** |       |       |       |       |  |
| **14.** |       |       |       |       |  |
| **15.** |       |       |       |       |  |
| **16.** |       |       |       |       |  |
| **17.** |       |       |       |       |  |
| **18.** |       |       |       |       |  |
| **19.** |       |       |       |       |  |
| **20.** |       |       |       |       |  |
| **21.** |       |       |       |       |  |
| **22.** |       |       |       |       |  |
| **23.** |       |       |       |       |  |
| **24.** |       |       |       |       |  |
| **25.** |       |       |       |       |  |
| **26.** |       |       |       |       |  |
| **27.** |       |       |       |       |  |
| **28.** |       |       |       |       |  |
| **29.** |       |       |       |       |  |
| **30.** |       |       |       |       |  |
| **31.** |       |       |       |       |  |
| **32.** |       |       |       |       |  |
| **33.** |       |       |       |       |  |
| **34.** |       |       |       |       |  |
| **35.** |       |       |       |       |  |
| **36.** |       |       |       |       |  |
|  |  **TOTAL** *(this page)* |       |  |
| (*Enter Grand Total amount as the Request Amount on Page 1, Section 2*.) | **GRAND TOTAL** *(all pages)* |       |  |

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