

KENTUCKY TRANSPORTATION CABINET

Kentucky TRNS*PORT Information Series

SiteManager Module

PM to Server Pipeline Window

Navigation

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General Description

The PM to Server Pipeline panel lets the Project Manager (or any user with security rights) upload (check in) data from the standalone database to the server.

PIPELINE SUMMARY FOLDER TAB

Pipeline Summary Folder Tab Description

The Server to PM Pipeline Summary folder tab shows the number of Daily Work Reports, Diaries, Change Orders, and Force Accounts selected.

Policy and Procedure

Daily Work Reports should be pipelined from Standalone to Server mode within 48 hours of work being performed or as needed for the estimate. Diaries should always be created in Server mode.

At the end of a contract, the inspector should pipeline contract data from the Standalone database back to the Server.

Field Table

Field Name	KYTC Population Policy & Procedure
Contract ID	This field is auto populated with the Contract ID for which the data is downloaded.
Description	This field is auto populated with the description of the contract.
Basic Contract Data	Select the Basic Contract Data checkbox when you are complete with the contract, and have checked everything back in. This is the last step in checking in all contract data and needs to be performed as it's own process.
Diaries	This field is auto populated with the number of Diaries to be uploaded.
Change Orders	This field is auto populated with the number of Change Orders to be uploaded.
DWRs	This field is auto populated with the number of DWRs to be uploaded.
Sample and Test	This field is auto populated with the number of Sample records to be uploaded.

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Field Name	KYTC Population Policy & Procedure
Check In Status	Auto displays messages on the status of a pipeline process in progress.

DIARY SELECT FOLDER TAB

Diary Select Folder Tab Description

The Diary Select folder tab lets the user select Diaries to upload.

Policy and Procedure

User should create a Diary in Server mode. All information will be available to the person creating a Diary. After creating the Diary, the Resident Engineer (or Office Manager) will approve information in the Server Mode. Users should have no rights to the Diary in Standalone mode.

Field Table

Field Name	KYTC Population Policy & Procedure
Contract ID	Transportation agency-defined ID of the Contract. - KYTC will not be using this field.
Contract Description	Description of the Contract. - KYTC will not be using this field.
Diary Date	Date of the Diary. - KYTC will not be using this field.
Credit Day Value	Number of credit days for the Diary. - KYTC will not be using this field.
Credit Reason Desc	Reason for the credit. - KYTC will not be using this field.
Diary Locked Ind	On the Server to PM Pipeline window, this field indicates that the Diary is downloaded from the server (checked out). On the PM to Server Pipeline window, this field indicates that the Diary is uploaded to the server (checked in). - KYTC will not be using this field.
Est Nbr	Estimate that includes the Diary. - KYTC will not be using this field.
Add button	Adds the selected Diaries from the top data window to the bottom data window. - KYTC will not be using this field.
Remove	Removes the selected Diaries from the bottom data window.

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Field Name	KYTC Population Policy & Procedure
button	- KYTC will not be using this field.
Rem All button	Removes all of the Diaries from the bottom data window. - KYTC will not be using this field.

DWR Select FOLDER TAB

DWR Select Folder Tab Description

The DWR Select folder tab lets the user select Daily Work Reports to upload.

Policy and Procedure

DWRs must be pipelined to the Server within 48 hrs of work being performed or as needed for the estimate. User should not have more than two days' worth of DWRs in Standalone or SitePad at one time.

Field Table

Field Name	KYTC Population Policy & Procedure
Contract ID	This field is auto populated with the Contract ID.
Contract Description	This field is auto populated with the description of the contract.
User Name	This field is auto populated with the Name of the Inspector who created the Daily Work Report.
DWR Date	This field is auto populated with the Date of the Daily Work Report.
Locked Indicator	This field is auto populated with an indicator that reflects whether or not the Daily Work Report can be modified on this workstation.
Estimate Number	This field is auto populated with the estimate number that includes the DWR.
Add button	After selecting the DWR(s) in the DWRs List window to be uploaded, click on the Add button to include the DWRs in the upload.
Remove button	After selecting the DWR(s) in the Selected DWRs window not to be uploaded, click on the Remove button to not include the DWRs in the upload.
Rem All button	Click the Remove All button to not include any DWRs in the upload that were previously selected to be uploaded.

SAMPLE/TEST SELECT FOLDER TAB

Sample/Test Select Folder Tab Description

The Sample and Test Select folder tab lets the user select Sample and Test data.

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Policy and Procedure

Sample records must be pipelined to the Server within 48 hrs of samples being taken. User should not have more than two days' worth of Sample records in Standalone.

Field Table

Field Name	KYTC Population Policy & Procedure
Smpl Id	This field is auto populated with the Sample ID.
Smpld By	This field is auto populated with the User ID.
Smpld By Name	This field is auto populated with the Name of the user who sampled the material.
Marl Cd	This field is auto populated with the material code.
Smpl Dt	This field is auto populated with the date the sample was taken.
Smpl Sz	This field is auto populated with the sample size.
Lock Ind	This field is auto populated with an indicator that reflects whether or not the Sample can be modified on this workstation.
Add button	After selecting the Sample Record(s) in the Samples List window to be uploaded, click on the Add button to include the Sample Records in the upload.
Remove button	After selecting the Sample Record (s) in the Selected Samples window not to be uploaded, click on the Remove button to not include the Sample Records in the upload.
Rem All button	Click the Remove All button to not include any Sample Records in the upload that were previously selected to be uploaded.