



Finance and Administration Cabinet
Executive Order 2008-011
Request Form

Requesting Department: 625 Department Of Highways **Record Date:** 2012-07-17

Requestor ID: JJN0026 **Requestor Name:** NANCY ALBRIGHT

Short Description: Panel Sign Installation and Maintenance **Requestor Phone Number:** 502-564-4556

Type of Request: OTHER GOODS **New or Expanded?** No

Procurement Method: Order From Existing Contract **Cost:** 3,000,000.00 **Estimate/Actual?** Estimate

Is this Item a Replacement? No **If so, Asset Tag#:**

What will happen to the replaced item?

What Document is Requested? Blanket Waiver

If on Contract, Give Contract #: MA 605 1000000782 and MA 605 1000000781

Vendor (if any): George B Stone and NWK

Purpose and Justification:

The Division of Maintenance requests a blanket waiver for FY July 1, 2012 - June 30, 2013 to purchase Panel Sign Installation and Maintenance. from current contracts MA 605 1000000782 with George B Ston and MA 605 1000000781with NWK and to rebid/renew contracts as necessary.

These contracts provide for the installation of new guide signs, and the maintenance of existing guide signs on the interstates, parkways, and other highways located in districts 1 through 12 in Kentucky. These contracts are essential because they help maintain safe and efficient interstate, parkway, and highways systems with respect to traffic flow, highway safety and tourism in Kentucky by providing critical traffic guide signs. The Department of Highways is morally and legally obligated to maintain existing traffic guide signs and to install new guide signs as necessary, to ensure interstate, parkway, and highway safety according to the Manual on Uniform Traffic Control Devices (MUTCD). Services provided and all work is performed by the contractors or their sub-contractors. The amount of these contracts should be approximately \$3,000,000.00. The source of funding will be Maintenance (FE01) road funds.

Your favorable consideration is greatly appreciated. Should you need additional information, please contact Nancy Albright, Director,

Funding Source: Road**Program Code:****If Federal, Give CFDA#:****Percentage of Each Funding** 100

FAC approval of a Request Form means the review required by the Executive Order has been completed, and the items or services have been authorized to begin the procurement process. Agencies must procure these items or services according to procurement policies and procedures, administrative regulations, and statutes. Special authority requests, delegations and other specific methods of procurement are not approved through this review- identifying the procurement method is for the Committee's information only. Follow normal request procedures to obtain approval for specific methods of procurement. Funding source must be in accordance to GOPM policies, regulations and statutes.

I certify by submitting this form electronically, that an original, signed by the Cabinet Secretary or authorized agency head, is maintained at the agency level. If the agency head applies an electronic approval it is not necessary to maintain the signed original on file. In addition, the agency has considered the guidance provided by Personnel Cabinet regarding the distinction between an employee and an independent contractor before making this request, where applicable.

This request approved by:

Cabinet Secretary or Authorized Agency Head

For Agency Use: