



Finance and Administration Cabinet Executive Order 2008-011 Request Form

Requesting Department: 625 Department Of Highways **Record Date:** 2012-03-27

Requestor ID: JJN0026 **Requestor Name:** NANCY ALBRIGHT

Short Description: Rest Area Janitorial and Grounds Maintenance - FY13 **Requestor Phone Number:** 502-564-4556

Type of Request: OTHER SERVICES, NON-PROFESSIONAL **New or Expanded?** No

Procurement Method: Order From Existing Contract **Cost:** 8,000,000.00 **Estimate/Actual?** Estimate

Is this Item a Replacement? No **If so, Asset Tag#:**

What will happen to the replaced item?

What Document is Requested? Blanket Waiver

If on Contract, Give Contract #: See P&J

Vendor (if any): See P&J

Purpose and Justification:

Interstate Welcome Centers and Rest Areas
Janitorial Services - \$7,000,000.00 Annual Costs
Grounds Maintenance - \$400,000.00 Annual Costs

The KYTC Division of Maintenance requests blanket permission for all purchases, contract renewals, and establishment of new contracts referencing the Interstate Welcome Centers and Rest Areas janitorial and grounds maintenance Master Agreement contracts with KYTC for the period of time July 1, 2012 thru June 30, 2013.

These services are essential components in KYTC's daily maintenance of the Commonwealth's rest area facilities to insure the safest and most sanitary conditions for Kentucky motorists. Due to the required large number of personnel, KYTC requires these services performed under contractual agreements.

The following variable costs associated with the current Master Agreements are as follows:

Janitorial Services: \$416.75 - \$2,080.55/day
Grounds Maintenance: \$4,075.00 - \$51,205.00/facility annually

The amount of use demanded of the grounds maintenance contracts is dependant upon weather conditions

FE07 funds are used for payment of the janitorial and grounds maintenance services.

The timely and efficient maintenance of Kentucky's Welcome Centers and Rest Areas is essential for the safety and health of Kentucky motorists. The Commonwealth's economic engine is driven by the conditions of the State's infrastructure. Therefore, it is imperative that all available resources are utilized in maintaining the safest and most sanitary conditions possible.

Grounds Maintenance
Rest Area Contract # Vendor
Boone MA 605 1100000915 Statewide Specialized
Bullitt MA 605 1100000787 Valleycrest Landscape Maint

Carter MA 605 120000650 Billco Contracting
 Christian MA 605 110000512 C & H Mowing Service
 Clark MA 605 110000957 ZKB Construction Hart MA 605 110000950 Coles Landscape MontgomeryMA 605
 100000582 ZKB Construction
 Oldham MA 605 100000854 Perfect Lawn & Turf
 Rowan MA 605 120000651 Billco Contracting
 Scott MA 605 100000788 Perfection Lawn Care
 Shelby MA 605 100000568 C H Lawn Care LLC
 Simpson MA 605 120000600 Coles Landscaping
 Whitley MA 605 110000931 Brown Farms
 Woodford MA 605 100000701 ZKB Construction

Janitorial Service

Rest Area	Contract #	Vendor
Boone	MA 605 120000470	Abacus Corp.
Boone/Kenton	MA 605 080002563	ISS
Bullitt	MA 605 110000044	T and T
Carter	MA 605 070001851	W A Smith
Christian	MA 605 100000177	W A Smith
Clark	MA 605 100000179	CSP
Hart	MA 605 110000248	CSP
Laurel	MA 605 110000464	W A Smith
Montgomery	MA 605 100000181	W A Smith
Oldham	MA 605 100000696	T and T
Rowan	MA 605 070002177	W A Smith
Scott	MA 605 120000371	CSP
Shelby	MA 605 100000770	CSP
Simpson	MA 605 100000178	W A Smith
Slade	MA 605 100000769	ISS
Whitehaven	MA 605 120000587	T&T
Whitley	MA 605 100000180	CSP
Woodford	MA 605 110000466	ISS

Funding Source: Road

Program Code:

If Federal, Give CFDA#:

Percentage of Each Funding FE07 100%

FAC approval of a Request Form means the review required by the Executive Order has been completed, and the items or services have been authorized to begin the procurement process. Agencies must procure these items or services according to procurement policies and procedures, administrative regulations, and statutes. Special authority requests, delegations and other specific methods of procurement are not approved through this review- identifying the procurement method is for the Committee's information only. Follow normal request procedures to obtain approval for specific methods of procurement. Funding source must be in accordance to GOPM policies, regulations and statutes.

I certify by submitting this form electronically, that an original, signed by the Cabinet Secretary or authorized agency head, is maintained at the agency level. If the agency head applies an electronic approval it is not necessary to maintain the signed original on file. In addition, the agency has considered the guidance provided by Personnel Cabinet regarding the distinction between an employee and an independent contractor before making this request, where applicable.

This request approved by:

 Cabinet Secretary or Authorized Agency Head

For Agency Use: