

# Kentucky Bicycle and Bikeway Commission



Agenda for KBBC - Web Video Meeting  
2:15PM (EST) \*\*\*\*\* October 19, 2016

<u>Video Location:</u>	<u>In attendance:</u>
Kentucky Transportation Cabinet Central Office/ 200 Mero Street Frankfort, KY	Bill Gorton ( <b>KBBC</b> ), Jason Ramler ( <b>KBBC</b> ), Randy Thomas ( <b>KBBC</b> ), Vince Carman ( <b>KBBC</b> ), Lynn Soporowski ( <b>KYTC</b> ), Troy Hearn ( <b>KYTC</b> ), Carol Brent ( <b>KYTC</b> ), Ryan Halloran ( <b>KYOAG</b> ), Keith Buckhout ( <b>KYTC</b> )

- Bring the meeting to order
- Approve previous meeting notes ([2016 3rd quarter meeting](#))
- Treasurer's report (Jason Ramler). Updates from the FY 2016 KYTC audit
- Legislative efforts for updating/improving bicycling and or pedestrian safety and accommodations
  - a. Safer passing of slow moving vehicles (bicycle travel) for the 2017 Legislative Session
  - b. Bill not currently filed yet (9/21/2016)
- Review of the updated KYTC Design Manual
- KBBC 2016 Fall Conference
  - a. Date: Confirmed - November 17-19, 2016
  - b. Location: Confirmed- Natural Bridge State Park
  - c. Activity Planning: UPDATES NEEDED
  - d. Thursday, Nov 17 Speakers:
    - a. AM- KBBC Business Meeting and NYE Application Review
    - b. PM-Workshop: Jason & Troy
    - c. Social PM: Host/Sponsor \_\_\_\_\_
  - e. Friday, Nov 18 Speakers:
    - a. Opening: Bill Gorton, Troy Hearn?? Local Dignitaries
    - b. Session 1: Jason Swanson
    - c. Session 2: \_\_\_\_\_
    - d. Session 3: Dixie Moore **Confirmed** (Troy)
    - e. Session 4: Transylvania Univ. **Confirmed** (Troy) \_\_\_\_\_
    - f. Session 5: Nye Recipients \_\_\_\_Louisville, \_\_\_\_\_
    - g. Session 6: Local Champions
      - i. Les Stapleton **Confirmed** (Troy)
      - ii. Greenup Co./City of Raceland \_\_\_\_\_
      - iii. Morehead **Confirmed** (Troy) \_\_\_\_\_

- h. Session 7: Mountain Bike \_\_Vince & Troy or Chris Chaney\_\_\_\_\_
- i. Session 8: Closing Remarks
- j. Social Gathering- Host/Sponsor \_\_\_\_\_
- f. Saturday, Nov 19: Bike Ride Host/Sponsor \_\_\_\_\_
- 2016 Paula Nye Grant applications / Have been sent for KBBC review

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*Primary Location / Public attendance available at KYTC 200 Mero Street Frankfort, KY 40601*

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#### Meeting Details:

- The meeting was brought to order at 2:15pm
- Randy made the motion to approve the meeting minutes from the 3<sup>rd</sup> quarter regular meeting that was held on July 9, 2016. Vince provided the second. All commissioners in attendance were in favor.
- The treasurer's report was given by Jason. The KBBC has received a check from the Buffalo Trace Area Development Office in the amount of \$2,149.13. This amount represented the unexpended funds from a previously awarded grant. Jason reported that the KBBC has not received the 2016 Share the Road specialty plate funds. The current balance of the KBBC banking account (as of October 19, 2016) is \$4,695.62. Bill provided an update from the fiscal year 2015 audit that is required of the Share the Road specialty license plate. The 2016 audit was performed by the KYTC Office of Internal Audits. Bill stated the process was smooth and that the combined coordination between the Bike/Ped Program Coordinator, KYTC Audit Office, and the KBBC made for a quick and thorough final product. Bill did want to inform the other commissioners of the two bank accounts (one interest earning savings account and one checking account) under the care of the KBBC. Bill stated the reason for the two accounts was so the funds could earn interest for a period of time (approx. October-February/March), then have the funds transferred to the checking account just prior to the disbursement checks being sent out (approx. late February or sometime in March).
- Bill discussed the current status of the safer passing bill (3 foot passing law) being co-authored and advocated by Dr. Dixie Moore. Troy stated he has been working with Dr. Moore. The bike/ped program team and the Office of Highway Safety have met with her on promoting bicycling safety. Dr. Moore is working with Senator Robin Webb to have the bill pre-filed for the upcoming 2017 legislative session. The bill (formerly known as [Senate Bill 80](#)) now includes more than just bicycles. The new version will include safer passing for bicyclists and [slow moving vehicles](#). Jason and Randy both agree that the commission should support this bill and will offer a more detailed resolution supporting the new version during the 2016 business meeting at Natural Bridge State Park or during the 1<sup>st</sup> quarter regular meeting (in 2017). Randy stated the Bluegrass Cycling Club is in support of the bill, but will need to review the new version to make sure there are not any new issues of concern.

- Jason provided a review of the comments the KBBC provided on the updates of section 1501 of the KYTC Highway Design Manual (Pedestrian & Bicycle Facilities). Jason stated that the Highway Design Manual is in the final stages of the process of review and could be finalized this year (2016). Jason emphasized the importance of having the bike/ped elements be as inclusive and comprehensive as possible because contractors and local governments use section 1501 of the design manual as guidance for the work they do on their own streets and for other state or federal projects. Jason also stated the KYTC Design Manual is used by highway designers to determine whether or not accommodations are required for bicycle or pedestrian travel and the type of facility that would provide that accommodation. Jason asked why the rumble strip gaps for bicycle accommodation was not in the design manual. Troy stated that the rumbles were not design elements, but safety elements. The Office of Highway Safety and Maintenance are the holders of the rumbles strips/stripe drawings and those gaps (for bicycle accommodation) are listed in those drawings. Jason asked if Troy could send a link to or the file of the drawings including these gaps. Troy stated he would send those later that day. Bill asked for a motion to approve the KBBC comments to the KYTC Design Manual (Chapter 1501 / Guidelines for Bicycle and Pedestrian Accommodations); Randy made the motion and Doug provided the second.
- Troy, Jason, and Bill agreed that the 2016 Annual Meeting was in the final stages of planning. Bill and Troy encouraged the commission to have the agenda finalized by the end of next week to send to as many people as possible. Troy stated he would send the agenda and an invitation to the Bike/Ped email list on 10-28-2016 and or when the agenda is finalized. Randy and Doug stated they would also promote the conference and send the agenda to their bike clubs (Bluegrass and Louisville) when the agenda was finalized. Lynn asked if the KY Main Street Program had been invited to participate. Troy said they had been invited to participate, but the director of that program (Kitty Dougoud) was not able to attend due to schedule conflict. Kitty will encourage others from her program to attend. Bill and Jason will coordinate with the other commissioners to finalize the details for the conference and stay in contact with Troy for any changes. [Scheduled at Natural Bridge State Park for November 17-19, 2016.]
- Troy asked if the commissioners had received the information and review material for the 2016 Paula Nye Grant application; all said yes. The applications will be reviewed by the commission during the business meeting (November 17<sup>th</sup>) and the commission will provide the funding recommendations to the KYTC Secretary's office.
- There being no further business and the agenda covered, Bill asked for a motion to adjourn. Doug made the motion to adjourn the meeting and Vince provided the second. Meeting adjourned at 2:58pm.