

Instruction for Filing Forms TC 55-2 and FAA 7460-1

- Include a completed copy of the Federal Form (FAA 7460-1) when submitting the TC 55-2 form to the KAZC.
- Include a map showing the location of the proposed site.
- The FAA will send a determination letter after conducting an aeronautical study of the proposed construction or alteration.
- Once you receive the FAA determination letter, please forward us a copy. The KAZC cannot give final approval without the determination letter.
- All construction equipment (cranes) that lie within the KAZC jurisdiction must be approved.
- Please email attachments in a PDF format.

NOTE: Your proposed structure or alteration may require a permit from the Department of Housing, Building and Construction. Please contact the Department of Housing, Building and Construction for confirmation.

Change of Ownership

Any change or transfer in care, custody, control or ownership of a structure previously permitted by the KAZC, shall require the original owner to notify the KAZC in writing of the name and address of the new owner on TC 55-3 form prescribed by the KAZC.